

ADTEC Program Management Team Meeting

4/18/2008

10:30 AM to 12:30 PM

ADWIRED Building, West Memphis

Meeting called by: Pauline Vernon **Type of meeting:** PMT Planning Session

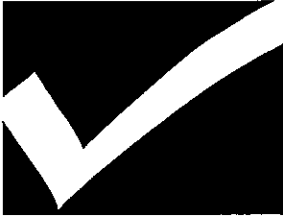
Attendees: Pauline Vernon, Tracy McGraw, Dana McElhanon, Tom Floria, Callie Dunavin, Sunny Morris, Jerry Webb

Please bring: Info. / ideas for External Review Committee Meeting and ADTEC Web Page

----- Agenda Topics -----

Hino Adv. Mfg. Scholarship	Pauline	10
State Electric Car Rally Update	Tracy / All	10
Amatrol / Mitsubishi Instructor Training	Jerry / Pauline / All	10
Post Software	Jerry	10
External Review Committee Planning	Pauline / Callie / Sunny All	40
ADTEC Web Page Planning	Dana / All	30
Next meetings / Calendar Review	All	10

Other Information



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Hino Adv. Mfg. Scholarship

Pauline

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Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

State Electric Car Rally Update	Tracy / All	10
<u>Discussion:</u>		
<u>Conclusions:</u>		
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>
Amatrol / Mitsubishi Instructor Training		
Jerry / Pauline / All		
10		
<u>Discussion:</u>		
<u>Conclusions:</u>		
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>
Post Software		
Jerry		
10		
<u>Discussion:</u>		
<u>Conclusions:</u>		
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>

External Review Committee Planning		Pauline / Callie / All	40
<u>Discussion:</u>			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	
ADTEC Web Page Planning		Dana / All	30
<u>Discussion:</u>			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	
Next meetings / Calendar Review		All	10
<u>Discussion:</u>			
<u>Conclusions:</u>			
<u>Action items:</u>	<u>Person responsible:</u>	<u>Deadline:</u>	

Other Information
